



**These Terms & Conditions are valid for all parties at Attwell Farm Park.**

**They set out the basic legal Terms & Conditions between us (Attwell Farm Park) and you. Please ensure all your guests are aware of any of the Terms & Conditions that may apply to them.**

#### Deposit and Payment.

1. All parties require a 20% **non-refundable** deposit to be paid at the time of booking. No time slot, nor party can be reserved until this action is completed.
2. You must speak with a member of Attwell Farm Park staff to book a party and make payment.
3. Once you have completed payment of your deposit, it will be deemed you accept the terms and conditions of party booking.
4. The remaining balance **must** be receiving on arrival. Your party host will notify you when we expect this payment.

#### Before your party

1. You must confirm the number of children attending a minimum of 24 hours before your party.
2. You must alert us of any dietary requirements of anyone attending the party.
3. Make us aware of your contact details, including contact number, email address and postal address.

#### Cancellation

1. In the unlikely event of Attwell Farm cancelling your party any monetary value you have paid will be refundable.
2. If for any reason you need to cancel your party, you must notify Attwell Farm within 24 hours of the party and you will **forfeit** any monies paid.
3. If you should need to re-schedule your party, you **must** notify Attwell Farm 7 days prior to your scheduled party date.
4. Cancellations must be confirmed via email or in writing.
5. Attwell Farm will make every effort to try and accommodate postponements if we are aware 7 days prior to your party, otherwise cancellation terms and conditions apply.

#### On the day

1. please bring (£12PC):
  - a. Birthday cake
  - b. Candles
  - c. Party Bags (Optional)
  - d. Helium Balloons (Optional)



### Party Guests

1. Attwell Farm will call you (providing we have your most up-to-date contact) 24 hours prior to your party, however if you feel you are ready to confirm your guests prior to this please call us.
2. We cannot refund any 'No show' children if you have not made us aware 24 hours prior to your party.
3. Additional guests will be charged at the rate stated on your booking confirmation.
4. It is your responsibility to make us aware of any intolerances or allergies your guests may have, we accept no responsibility for any reactions if we are or aren't notified of.
5. Parental supervision still applies throughout your party. Your party host is in no way responsible for the supervision of any children.
6. We will not be held liable for any health issues that are directly or indirectly caused by, or arising from, or which can be attributed to any failure to supervise a party guest with food intolerances or allergies.

### Party time and Duration.

1. The time and date of your party will be indicated on your guest list and/or confirmation e-mail. Parties are 2 hours in duration. Please ask your host for a copy of your schedule.
2. Your party host will cut your cake and put into your party bags. Please ensure that the cake is of an appropriate size for the number of guests attending your party, and for the reasons stated above we would suggest that you do not purchase a cake that comprises fresh cream or ice cream.
3. In order that delays are not caused to subsequent party bookings, all parties must start promptly. Guests will be permitted access to Attwell Farm no more than 10 minutes prior to the time that your party is due to start. Should you or any of your guests arrive late **we cannot** extend your party time.
4. Leaving your tables promptly will enable us to ensure that subsequent parties start on time. However, we know that some guests just don't want the fun to stop. Therefore, if your guests would like to stay on after the party (during normal opening times) You're welcome to stay (Farm Park Closes at 5pm), however please note that guests must vacate the party area in order that it can be cleaned and prepared for the next party.

### Party Host

1. Parties at Attwell Farm include a party host who will assist you during your time in the party room.
  - a. Your Party Host will be there to ensure that the Party and food run smoothly.



- b. Your Party Host will serve drinks and ensure the cake celebration runs smoothly. If there is something you would like to do, please ask your party host who will be happy to take care of things where possible.
2. Please note that your Party Host is not a professional entertainer.
3. Please let us know in advance if you have any special requests that would make your child's party that little bit extra special.

#### Balloons

1. You are welcome to bring your own helium balloons, but these must be weighted and anchored securely.
2. Please ensure that any latex balloons that are brought in are only allowed in the party rooms and must not be taken out.

#### Alcohol Policy

1. Any adult that has consumed alcohol may not enter. Attwell Farm Park will not be liable for damage or bodily injury directly or indirectly caused by, or arising from, or that can be attributed to, the consumption of alcohol by any persons.
2. Adults may be refused entry to Attwell Farm Park if intoxicated.

#### Conduct & Use of Facilities

1. We recommend that each adult is responsible for the supervision of no more than 3 guests. Unless due to negligence or breach of statutory duty, Attwell Farm Park will not be liable for damage or bodily injury directly, or indirectly caused by, or arising from, or which can be attributed to any failure to supervise guests or through the misuse of equipment.
2. You agree to ensure that the party is conducted in an orderly fashion and in full compliance with Health & Safety Policy at Attwell Farm Park as posted prominently around the facility.
3. Furthermore, you will ensure that Party Guests do not cause nuisance to other guests of Attwell Farm Park, understanding that we may, at our absolute discretion, immediately eject any guest from the facility that causes any nuisance or breach of our Health & Safety Policy

#### Damage to Equipment & Facilities

1. In the event of any damage occurring to furniture, equipment or facilities, we reserve the right to render you liable for any replacement and/or repair.
2. You, and your guests, may not affix, suspend, adhere, hang or otherwise any items on the furniture, equipment, or facilities without the prior consent of The Attwell Farm Park.
3. You may not use your own or rented electrical equipment in The Attwell Farm Park without providing prior evidence of recent PAT testing. This includes the electrical equipment of any Entertainer's that you may use, or that belongs to any of your Party Guests.

**NO feeding the animals anything other than food from entry at Attwell Farm park,**